



## **APPENDIX B POLICE**

The Licensing Unit  
Floor 3  
160 Tooley Street  
London  
SE1 2QH

**Metropolitan Police Service**  
**Licensing Office**  
Southwark Police Station,  
323 Borough High Street,  
LONDON,  
SE1 1JL

Tel: 020 7232 6756

Email: SouthwarkLicensing@met.police.uk

**Our reference:** MD21/22/19

**date:** 07<sup>th</sup> February 2019

Dear Sir/Madam

### **Re:- 55 East Kitchen 57-59 East Street SE17 2DJ**

Police are in possession of an application from the above for a new premises licence. The application describes the operation as a coffee & exhibition shop.

The hours applied for are within that recommended by Southwark's licensing policy for restaurants and Cafes. The premises are situated in a designated major town centre however they are also within a residential area.

The police object to the granting of the licence in its current format, but would welcome discussions with the applicant as to some appropriate control measures to address the four licensing objectives, in particular the prevention of crime and disorder.

The applicant has offered some conditions to address the licensing objectives however these are vague and we would suggest the following conditions and wording in order to avoid any ambiguity

1. That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing a clear facial image of every person who enters the premises.
2. All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council.
3. A member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device on request of Police or council officer.
4. That all staff are trained in their responsibilities under the licensing act 2003 and training records to be kept and updated every 6 months and shall, upon request, be made immediately available to Officers of the Police and the Council.

5. Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such person as an ancillary to his meal.
6. Signage on entrance/exit requesting customers to respect neighbours and leave quietly
7. That there shall be no more than four smokers outside at any time and this shall be monitored by staff.
8. All alcohol sales shall cease 30 minutes prior to closing time

The Following is submitted for your consideration, Police would welcome the opportunity to conciliate should the need arise.

Yours Sincerely

**Pc Mark Lynch 2246AS**  
Licensing Officer  
Southwark Police Licensing Unit  
Tel: 0207 232 6756

**Heron, Andrew**

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**From:** Read, Kirty  
**Sent:** 19 February 2019 13:50  
**To:** Heron, Andrew  
**Subject:** FW: Application for a new premises license at 57-59 East Street, SE17 2DJ T/A "55East" Application Reference number 865961

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**From:** Beswick, Claire **On Behalf Of** Regen, Licensing  
**Sent:** Friday, January 25, 2019 2:23 PM  
**To:** O'Gorman, Sinead  
**Subject:** FW: Application for a new premises license at 57-59 East Street, SE17 2DJ T/A "55East" Application Reference number 865961

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**From:** Moore, Ray  
**Sent:** Friday, January 25, 2019 2:13 PM  
**To:** [REDACTED]

**Cc:** Gander, Paul; Miller, Justin; Bourne, Matt  
**Subject:** Application for a new premises license at 57-59 East Street, SE17 2DJ T/A "55East" Application Reference number 865961

As a responsible authority under the Licensing Act 2003, Trading Standards are in receipt of an application from Keeley McKENZIE for a new premises license in respect of the above address and respond accordingly with representations made under the Licensing Objectives.

Trading Standards are objecting to this new application on the basis of the licensing objectives "the protection of children from harm" and "the prevention of crime and disorder"..

In the general description of the premises it states "I am carrying on or proposing to carry on a business which involves the use of premises for licensable activities." It further states:-

55 East is a Speciality Coffee & Exhibition space, featuring a variety of mainly of independents such as cafes/ restaurants and a weekly market. Its famous 6-day week market.

Serving up light breakfast, healthy lunch and dinner, as well as speciality coffee, tea, hot chocolate & fresh pastries.

It is proximally 45 sqm in size. A terrace with a large window door entrance, with some rear view. Equipped with a sophisticated CCTV & alarm system. The interior is which is a mix of sofas and wooden dining tables. We operate a wait on service, with a good atmosphere.

We will supply a selection of wines & craft beers to compliment our small plate food options.

It is proposed to sell alcohol from 07:30 hours to 23:30 hours.

This authority notes that in section M (a) it makes reference to both not selling to minors and Challenge 25.

This authority notes that under the heading of the licensing objective "the protection of children from harm" Me) it states the following:-

"Challenge 25" sign which is a retailing but looks under 25 to carry acceptable ID (a card bearing the PASS passport) if they wish to buy alcohol.

Staff will be highly trained about the rec establishment etc.

All the details provided in the Training F  
Log Book will be kept upon the premise

Although these matters deal with the main issue this authority would ask that this is removed and replaced with the following, fully compliant industry standard conditions.

- That a challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old. Valid photographic identification is composed of a driving licence, passport, UK armed services ID card and any Proof of Age Standards Scheme (PASS) accredited card such as the Proof of Age London (PAL) card.
- That all staff involved in the sale of alcohol shall be trained in the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. A record of such training shall be kept / be accessible at the premises at all times and be made immediately available for inspection at the premises to council or police officers on request. The training record shall include the trainee's name (in block capitals), the trainer's name (in block capitals), the signature of the trainee, the signature of the trainer, the date(s) of training and a declaration that the training has been received.
- That clearly legible signs shall be prominently displayed where they can easily be seen and read by customers stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are. Such signage shall be displayed at all entrances, points of sale and in all areas where alcohol is displayed for sale. The signage shall be kept free from obstructions at all times.
- That a register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the challenge 25 policy. The register shall be clearly and legibly marked on the front cover as a register of refused sales, with the address of the premises and with the name and address of the licence holder. The register shall be kept / be accessible at the premises at all times. On a monthly basis, the Designated Premises Supervisor (DPS) shall check the register to ensure it is being properly completed. The DPS shall sign and date the register to that effect and where appropriate take corrective action in a timely manner if the register is not being completed correctly. The register shall be made immediately available for inspection at the premises to council or police officers on request.
- No unaccompanied children under the age of 16 will be permitted any time.
- No gambling machines will be on the premises.

If you require any general training materials; refusals register or Challenge 25 posters this authority is happy to supply these.

Many thanks

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure| Regulatory Services

Post: 3rd Floor Hub 2, PO Box 64529 | London SE1P 5LX

Direct line 020 7525 0816 | Fax 020 7525 5735 | Call Centre 020 7525 2000

[www.southwark.gov.uk/TradingStandards](http://www.southwark.gov.uk/TradingStandards)

Need proof of age? Visit [www.southwark.gov.uk/pal](http://www.southwark.gov.uk/pal)

Need advice on consumer issues? Visit Citizens Advice via [www.direct.gov.uk/consumer](http://www.direct.gov.uk/consumer)



<http://www.southwark.gov.uk/business/trading-standards-and-food-safety/illegal-tobacco-e-cigarettes-and-shisha>

Please consider the environment - do you really need to print this email?

**MEMO: Licensing Unit**

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To	Licensing Unit	Date	14 February 2019
Copies			
From	Jayne Tear	Telephone	020 7525 0396
Email	jayne.tear@southwark.gov.uk		

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Subject Re: 55 East, 57-59 East Street, London, SE17 2DJ  
– Application for a premises licence

I write with regards to the above application for a premises licence submitted by Keeley McKenzie under the Licensing Act 2003, which seeks the following licensable activities:

- Recorded music (indoors) on Monday to Sunday from 07:30 to 23:30
- Supply of alcohol (on the premises) on Monday to Sunday from 11:00 to 23:30
- Overall opening times shall be on Monday to Sunday from 08:30 to 17:00 and from 18:30 to 23:30

The premises is described as '55 East is a specialty coffee & exhibition shop on East Street. East Street is made up mainly of independents such as cafes/restaurants/supermarkets/retail/pubs/salons & its famous 6-day week market. Serving up light breakfast, healthy lunches, small evening plates, tasty cakes & specialty coffee, tea, hot chocolate & fresh juices. It is approximately 45sqm in size. A terrace unit with flats above. It has a double glazed window door entrance, with some rear windows and a disabled unisex toilet. Equipped with a sophisticated CCTV & an alarm system. It seats around 25 covers, which is a mix of sofas and wooden dining chairs. Background music plays throughout. We operate a wait on service, with a good mix of clientele. We will supply a selection of wines & craft beer for an in-house consumption to compliment our small plate food options'.

My representation is submitted under the prevention of crime and disorder and the prevention of public nuisance licensing objectives and has regard to the Southwark Statement of Licensing Policy

The premises is situated in Elephant and Castle Major Town Centre Area and under the Southwark Statement of Licensing policy 2016 - 2020 the appropriate closing times for **restaurants and cafes on Sunday to Thursday is 00:00 hours and for Friday and Saturday is 01:00 hours**. The appropriate closing time **for public houses, wine bars or other drinking establishments in this area on Sunday to Thursday is 23:00 hours and for Friday and Saturday 00:00 hours**.

The premises is also surrounded by residential properties.

There has not been any time left between the last sale of alcohol 'on sales' and the closing time when patrons should have left the premises, this can lead to conflict between staff and the customer having purchased an alcoholic drink for consumption on the premises minutes before closing time and being asked to either finish the drink or hand it back and to leave the premises. Additionally this will encourage patrons to rush consumption of alcoholic drinks at the same time of closing which can lead to antisocial behaviour problems when patron have left the premises.

Further to this the closing hours asked for within the application **on Sunday to Thursday** are in excess of the hours that are appropriate for a drinking establishment within the licensing policy and to promote the licensing objectives I ask the applicant to bring the hours in line with the policy and for the licensable activities to cease half an hour before the closing times as follows:

- Recorded music (indoors) on Sunday to Thursday to cease at 23:00 and on Friday and Saturday to cease at 23:30
- Supply of alcohol (on the premises) on Sunday to Thursday to cease at 22:30 and on Friday and Saturday to cease at 23:00
- Opening times to cease on Sunday to Thursday at 23:00 and on Friday and Saturday to cease at 23:30

Due to the limited information on the application form and to promote the licensing objectives I also ask the applicant to provide the following information:

- An accommodation limit for the premises. (to be conditioned)
- To provide a written dispersal policy for the premises. (to be conditioned)

I therefore submit this representation and welcome any discussion with the applicant.

Southwark's Statement of Licensing Policy 2016 – 2020 can be found on the following link:  
<http://lbs-mapweb-01:9080/connect/Includes/APPIMA/SSOLP1620.pdf>

Jayne Tear  
Principal Licensing officer  
In the capacity of the Licensing Responsible Authority